



MULLALOO BEACH PRIMARY SCHOOL BOARD

Minutes of Meeting on Wednesday 10th May 2017 at 6.00pm – Staff Room

1.0 Welcome (5 Min)

1.1 Open and Welcome:

- The meeting was opened by the Chairperson at 6:01 pm.

1.2 Present:

- Sam Bean – Chair,
- Vanessa Cox - Staff
- Adam Mosconi – Staff,
- Brian Davies – Principal
- Phil Davey – Staff
- Wade Rayner – Parent,
- Mike Johnstone – Parent,
- Paul Schaub – Parent,
- Sasha Stockley - Parent

1.3 Guests:

- Cathlin Ryan

1.4 Minute Taker:

- Vanessa Cox

1.5 Time Keeper

- Cathlin Ryan

1.5 Apologies / Absent:

- Mike Georgiou

1.6 Confirmation of Agenda:

- Moved: Vanessa, Seconded: Paul.

1.7 Correspondence In:

- Mandatory Criminal History Screening
- Dress Code Policy

1.8 Correspondence Out:

- Annual Report 2016

2.0 Disclosure of Interest (2 Min)

2.1 Conflict of Interest:

- The Board noted that there were **no** real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting.

3.0 Minutes of Previous Meeting (5 Min)

3.1 Review Minutes of Previous Meeting.
Moved: Adam, Seconded: Sasha

3.2 Actions Arising from the Previous Meeting:

1. Wade/ Sam to meet with Brian and ask Brian to present NAPLAN results at the next meeting.
2. Confirm the following were actioned:
Wade/Di to attend to actions, point 2
3. Phil to sign code of conduct

4.0 Reports and Operational Matters (Min)

4.1 Operational and Business Plan Update including NAPLAN results- Brian (15 Min)

- Brian provided an overview of NAPLAN results – Education Dept. looks at five areas – Numeracy, Reading, Writing, Grammar and Punctuation.
- Brian discussed “like schools” and relevance to MBPS
- Years 3 & 5 Spelling at expected levels. Sam questioned comparisons with like schools. Of the 49 like schools, only 3 are from WA. Acknowledge that one student can change data.
- Brian attributes NAPLAN results to staff issues over prior years.
- Brian considers Ocean Reef Primary School to be a more appropriate “like school” for MBPS.
- A discussion ensued re presentation of NAPLAN data to parents.
- Brian discussed Literacy approaches. Literacy Specialist to commence in Term 3.
- Discussion re Diana Rigg and tracking of data and Guided Reading implementation.
- Further discussion re summaries of data across learning areas, best ways to track student progress.

4.2 Finance Report (Review Budget Versus YTD Financials): Brian/Cathlin (10 Min)

- Budget endorsed.
- Finance committee has approved budget.
- Salary expenditure explained by Cathlin.
- Discussion re laptops – Adam to PD staff
- Computer Lab to be dismantled
- IWB’s to be replaced with LCD screens when required.
- Photocopiers out of contract and have been replaced.

4.3 ICT Strategy Overview – Adam (5 Min)

- Utilising Meraki, wirelessly pushes out Apps to school.
- MBPS has purchased 64 laptops
- Air-server now on IWB's

4.4 School Dress Code Policy - Sam (10 Min)

- Policy has been updated to reflect and support new uniforms.
- Students can wear old style uniforms for the life of the garment – endorsed.
- Discussion regarding headbands, dresses, jewellery and other items.

Action – Sam and Sasha to modify Policy and send to Brian.

4.5 Review School Partnerships – Brian (10 Min)

- Current partnerships include: Karate, Pilates, Young engineers.
- Karate currently charged at \$25.00 per session for use of undercover area. A discussion ensued re increasing this charge.
- Board members asked to consider and email Brian our thoughts.
- Moved to agenda item at next Board Meeting for further discussion.

5.0 Other Business (5 Min)

5.1 Mandatory Criminal History Check.

- All members to complete
- Forward screening number to Cathlin when obtained.

6.0 Next Meeting (2 Min)

6.1 Meeting is scheduled for 14th June 2017 at 6.00pm at Staff Room.

6.2 Items to be listed on Agenda:

- Review School Partnerships

7.0 Meeting Close/Adjournment

7.1 The meeting was closed by the Chairperson at 7:40 pm.

Signed:

Brian Davies
Principal

Sam Bean
Chairperson

